

24th June 2009

Dear Student

We trust that your examinations went well and that you are having a well earned rest! As you may already know, the results are available from school at 10:00 am on Thursday 20th August. Sixth form staff will be in the Library to hand out the results on that day.

If you are unable to attend on the Thursday, you may bring in a stamped addressed envelope so that your results can be posted to you. Alternatively if you request that another person collects your results on your behalf, then you must let us know, in writing, before the end of the summer term. Please give us the person's name, and ask them to bring identification with them on the 20th August. Please note that results **WILL NOT** be given out over the telephone.

In the meantime, we have arranged a day for you to return any remaining text books and other resources that are still at home. It will be on Friday 3rd July. Please do return books on (or before) this date, to Room 19. The departments will need these materials for the next academic year. After this date departments may request that you pay for any unreturned books.

Have a good holiday and thank you for all your efforts over these last two years. It has been a privilege to work with you, especially during Year 13. We hope to see you again soon.

Yours sincerely

Mr M Lucas
Assistant Key Stage 5 Manager

Ms K Foley
Assistant Key Stage 5 Manager

P.S. An item of electronic equipment was found at the ball. If you think that this item may belong to you please contact the school office.